



**Position:** Curriculum Developer/Specialist

**Location:** Oakland, CA or New York, NY

**Job Category:** Contract Role

**Availability:** Immediate Hire.

### **ABOUT BLACK GIRLS CODE**

Launched in 2011, Black Girls CODE (BGC) is devoted to showing the world that black girls can code, and do so much more. By reaching out to the community through workshops and after school programs, Black Girls CODE introduces computer programming and technology to girls from underrepresented communities in technology areas such as web design, robotics, gaming, mobile app development and more. By cultivating the next generation of coders we hope to grow the number of women of color in technology and give underrepresented girls a chance to become the future leaders in technology and the masters of their technological worlds. We thrive on working in a collaborative, fast-paced environment. We represent a diversity of backgrounds, a wealth of experience and a lot of fun.

### **POSITION SUMMARY:**

The Curriculum Developer/Specialist will develop curriculum and lesson plans to support of all Black Girls CODE programs and workshops. Our Curriculum Developer/Specialist will work closely with our Curriculum Coordinator and Curriculum Manager to develop an organizational curricular platform which includes course development, implementation, evaluation, research, and continuous improvement of the curricula models. S/he will support the development and implementation of chapter educational program initiatives and work with students as needed in a high-performance environment. The Curriculum Developer/Specialist will effectively work within a strong team based structure in a high demand startup nonprofit.

### **RESPONSIBILITIES:**

- Develop and design curriculum plans across various technical subjects; ensure that curriculum tools meet program goals and student needs
- Scope, design, and develop curriculum content that is both engaging and informative for our tech divas
- Ensure curricula alignment across all sites and locations; update old curriculum to meet new standards
- Work collaboratively with Curriculum Manager and Curriculum Coordinator to develop a curricular platform that meets organizational objectives and that will scale across all of our chapter programs
- Design and write learning support tools such as, but not limited to, Powerpoint presentations, facilitator/instructor guides, participant guides, quick reference guides, and other student learning tools as course accompaniments



#### **QUALIFICATIONS:**

This is an extraordinary opportunity to be part of a small and growing team in a dynamic startup environment. The position offers great potential for learning and affords real opportunity to have a tangible impact on communities across the country.

The successful candidate will have experience with developing, launching and managing computer science or other related STEM curricula in a K-12, nonprofit environment and/or corporate environment. Only candidates with a background in engineering, science, or technology will be considered for this role. Direct experience working with youth (or experience coordinating programs for youth) is a plus. Professional software development experience is a plus but not a requirement.

#### **REQUIREMENTS:**

- Minimum of 3-5 years experience as a software engineer or designer OR 4 years of related university training in a CS or Education discipline.
- Exceptional organizational skills and ability to balance multiple priorities in a changing environment
- Effective writing skills and proven ability to develop lesson plans and instructional tools
- Creativity- able to think of new ways to engage students
- Strong interpersonal skills and ability to work well in a team environment
- Exceptional communication and presentation skills
- Integrity, maturity, credibility, and a demonstrated commitment to Black Girls CODE's mission
- BA/BS in Computer Science or a related technical field is ideal but professional experience is an acceptable substitute.

Interested candidates should complete our applicant assessment at our intake portal here: <http://bit.ly/2jGVYfG>. Please upload a copy of your resume and cover letter via the portal (no additional emails required). We will only respond to resumes from applicants who complete the assessment on the applicant portal.

Position open immediately.